

SECTION: 1. GENERAL

SUBJECT: Public Art/Mural Policy

Subject: Public and Mural Art

Background: To address faculty/staff and student initiated public art projects outside of regular spaces set aside for art exhibitions.

Point of Contact: Vice President for Finance and Administration

Other LCSC offices directly involved with implementation of this policy, or significantly affected by the policy: The Vice President for Student Affairs

Date of approval by LCSC authority:

Date of State Board Approval: N/A

Date of Most Recent Review: March 2020

Summary of Major Changes incorporated in this revision to the policy: Reviewed with no changes

1. The opportunity to paint murals or other public forms of art (“project/s”) on or within certain college buildings affords opportunities for creative expression and has the potential to improve the appearance of campus facilities. To enhance the positive potential of the creation of murals the following shall be in place. Although the policy primarily addresses murals, the same guidelines apply to other public art projects on all property owned, leased or otherwise controlled by Lewis Clark State College.
 - A. Student or faculty/staff created projects may be placed on or within spaces reviewed by the Cabinet and approved by the President. Some spaces are set aside specifically as galleries within programs, such as the Student Union Building/Center for Student Leadership, and overseen through different processes. This policy applies to murals or other public art on college-controlled properties.
 - B. Proposals for projects must be submitted to the Vice President for Finance and Administration. The “Authorization for Public Art” form must be completed and include the key contact, the location requested, the budget, funding source and all individuals who will participate in the project. The College shall not provide funding for such a project unless specifically initiated and commissioned by the administration.
 - C. Proposals shall further include a detailed sketch of what is being created, a timeline for completion of the project, identification of the artist (A lead artist should be designated if more than one artist is involved), contact information for the artist, and a brief narrative describing what the project’s intended value is to the campus community.

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- D. Project plans must be reviewed by the Cabinet and approved by the President. Proposal denial will be accompanied by a stated reason, and include recommendations, when appropriate, for a path for approval.
- E. Approvals will be based on the apparent artistic quality of the project, the appropriateness of the project to its location and are subject to federal, state and local laws, and policy set forth by the State Board of Education.
- F. Mural projects will be painted on institutionally determined panels or canvas and affixed to the walls to facilitate movement of the artwork and the return of the project to the artist. Physical Plant staff will provide a cost estimate for affixing, maintaining and removal of the panels or canvas. The funding source for anticipated costs must be identified as part of the Public Art Project proposal. The College's Physical Plant must review and approve the materials being used to assure compliance with applicable codes and conformance to environmental quality best practices.
- G. Restoration work on damaged projects will be the responsibility of the artist and failure to undertake such work could result in the removal of the projects and denial of future requests.
- H. Projects will be displayed for not more than one year. A project may be displayed for a longer period of time upon request following the first year of its display. No project will be displayed for more than one additional year. Display extension requests are routed through the same approval process as initial requests. Additional exhibition time will not be granted if another project has been approved for the same space.
- I. While projects are and remain the property of the artist, it is understood that approved exhibit display timeframes are agreed to by the artist. At the time the project is removed, it will be retrieved by the artist or lead artist as identified. Disposal of the project may occur if the artist or lead artist is not interested in receiving the project back or cannot be contacted. Before disposing of a project, at least three attempts to reach the artist will be made.
- J. No more than two projects under this policy and process will be displayed on campus during an academic year.
- K. This policy is intended to provide opportunities for students and faculty/staff to create public art projects consistent with the mission of Lewis-Clark State College. Non-students may assist students in the creation of murals, but the execution of the murals should be largely left to enrolled students.
- L. The President may, at her/his discretion, remove a mural at any time when deemed in the College's best interest. Instances, may include, but are not limited to, construction projects, emergency repairs, or the physical condition of the project.

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- M. The artist assumes all liability for damage to the project. While LC State will make all good faith efforts to protect the artwork, it will assume no responsibility for any *force majeure* event or accidental damage to the art work.
- N. Projects and displays established under other processes (e.g., Center for Arts and History, Center for Student Leadership/Student Union Building) are exempt from this policy.